

## PROCEDURE TO ENTER ITALY

### VISITORS FROM COUNTRIES OUTSIDE EU/EEA/SWITZERLAND

Staying LESS than 90 days		Staying MORE than 90 days	
Before departure	Upon arrival in Italy	Before departure	Upon arrival in Italy
Have a passport (or equivalent expatriation document) with at least 3 months validity	No residence permit needed	Have a passport (or equivalent expatriation document) with at least 3 months validity beyond the date of expected departure	Apply for residence permit to Questura - Police HQ (using the free yellow kit available at <u>post offices</u> ) within 8 business days of arrival following the procedures set forth in your type of visa
<p>Request entry visa at the Italian embassy or consulate in the country of residence<sup>1</sup></p> <p><u>Required documents</u></p> <ul style="list-style-type: none"> <li>- 1 passport size photo</li> <li>- valid travel document</li> <li>- specific document according to visa requested</li> </ul> <p><u>Mandatory information to provide</u></p> <ul style="list-style-type: none"> <li>- Scope of the trip</li> <li>- adequate funds to cover living expenses</li> <li>- type of lodging</li> </ul> <p><i>It is highly recommended to contact the diplomatic offices well ahead of time as procedures and documentation vary according to the type of visa required<sup>2</sup></i></p> <p>Please note: Citizens of certain countries are exempt from entry visa for short stays for study, tourism, mission, business, sports competition</p> <p>Countries whose citizens are exempt from visa for short stays:  <a href="https://www.esteri.it/mae/it/servizi/stranieri/ingresso/soggetti/esenti/visto_ingresso/paesi_esenti_visto.html">https://www.esteri.it/mae/it/servizi/stranieri/ingresso/soggetti/esenti/visto_ingresso/paesi_esenti_visto.html</a></p> <p>Countries whose citizens need a visa to cross borders:  <a href="https://www.esteri.it/mae/it/servizi/stranieri/ingresso/soggetti/esenti/visto_ingresso/paesi_soggetti_visto.html">https://www.esteri.it/mae/it/servizi/stranieri/ingresso/soggetti/esenti/visto_ingresso/paesi_soggetti_visto.html</a></p>	<p>Declare your presence in Italy at border authorities where a Schengen stamp will be put on your travel document</p>	<p>Request entry visa at the Italian embassy or consulate in the country of residence<sup>1</sup></p> <p><u>Required documents</u></p> <ul style="list-style-type: none"> <li>- 1 passport size photo</li> <li>- valid travel document</li> <li>- specific document according to visa requested</li> </ul> <p><u>Mandatory information to provide</u></p> <ul style="list-style-type: none"> <li>- Scope of the trip</li> <li>- adequate funds to cover living expenses</li> <li>- type of lodging</li> </ul> <p><i>It is highly recommended to contact the diplomatic offices well ahead of time as procedures and documentation vary according to the type of visa required<sup>2</sup></i></p>	<p>Second step: enrol in the Anagrafe (public records office) of the town of residence</p>

<sup>1</sup> Citizens of SAN MARINO and HOLY SEAT are in any case exempt from visa

<sup>2</sup> There are 21 types of visa according to purpose of travel. Those of interest for University staff or students are: Invitation; Self-employment; Study; Research